

Waldringfield Village Hall

Information for Contractors

- Contractors should only undertake work within their competence
- Contractors must have adequate public liability insurance cover
- Waldringfield Village hall was constructed in 2000, and to the best knowledge of the trustees does not contain any asbestos or asbestos containing materials
- The electrical switch panel is located in the Cleaners Cupboard
- The mains water stop cock is situated in the kitchen and the external stop cock is outside the carpark at the school end close to the hedge
- Contractors must supply their own tools and equipment
- Contractors must not work alone on ladders at height (if necessary a volunteer should be present).
- Contractors should leave the hall safe and secure, and return the key to the key box or the post box
- Contractors must report any incidents, injury, damage or hazards to a committee member (list on noticeboard)
- Any alterations or additions to the electrical installations or equipment must conform to the current regulations of the Institute of Electrical Engineers